

Tips for Tigers and Jaguars

2009-2010

Parent/Student Handbook

Floresville Schools

Floresville Early Childhood Campus

1200 Fifth Street

Floresville, Texas 78114

Phone: 393-5700

Principal: Hazel Ramirez

Hours: 7:40-2:40

Floresville Primary

1103 Fourth Street

Floresville, Texas 78114

Phone: 393-5310

Principal: Shelley Keck

Assistant Principal: Hilary Reile

Hours: 7:35-2:35

Floresville Elementary

2000 Tiger Lane

Floresville, Texas 78114

Phone: 393-5325

Principal: Laura Klein

Assistant Principal: Tina Czaja

Hours: 7:30-2:30

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FLORESVILLE INDEPENDENT SCHOOL DISTRICT

BOARD OF TRUSTEES

PresidentJohn Raabe
Vice President.....Tom Ray
Secretary.....Neysa Choate
TreasurerRachel Pena
MemberLarry Angle
MemberRyan Bippert
MemberDoug Shoemaker

DISTRICT OFFICE ADMINISTRATION

Superintendent.....Mr. David Vinson
Assistant Superintendent.....Sherri Bays
Deputy SuperintendentKen Barber
Director of Personnel.....Jesse Ramos
Director of Special ProgramsJackie Kutac
Director of Curriculum for Lang. Arts and Electives. Judy Feuge
Director of Assessment and Curriculum for Social Studies.....Mary Anne Barber
Director of Special Education.....Paige Fuller
Director of Math & Science.....Pam Ray
K-12 Math Facilitator..... Carol Aktines
Director of Social Work.....Ben Reed
Director of Technology ..Melissa Ramos
Director of Maintenance ..Charlie Bump

EARLY CHILDHOOD CAMPUS PERSONNEL

Principal.....Hazel Ramirez
Principal's Secretary.....Diane King
Registrar.....Tami Kensing
PEIMSSandy Lawtum
Counselor.....Karissa Jarzombek
Librarian.....Allison Shoemaker
School NurseEveyn Dryzmala

PRIMARY CAMPUS PERSONNEL

Principal Shelley Keck
Assistant Principal.....Hilary Reile
Principal's SecretaryAlice Gonzales
ReceptionistDenise Pena
PEIMS ClerkSandy Lawtum
Counselor.....Ester Huron
Librarian.....Allison Shoemaker

ELEMENTARY CAMPUS PERSONNEL

Principal Laura Klein
Assistant Principal..... Tina Czaja
Principal's SecretaryDebbie Scheel
ReceptionistLucy Martinez
PEIMS ClerkNancy Talamantez
Counselor.....Cynthia Torres
Counselor.....Ester Huron
Counselor's Secretary.....Irene Quintanilla
Librarian.....Allison Shoemaker
School Nurse.....Charlotte Foster
Speech Therapist.....Nelda Rodriguez

Mission Statement

Floresville ISD...Preparing you for a Prosperous Life

ENTRANCE REQUIREMENTS

Pre-kindergarten students must be four years old on or before September 1. Kindergarten students must be five years old on or before September 1. First graders must be six years old on or before September 1. Kindergarten students attend school on a full-day basis.

Required for entrance:

1. Legal birth certificate
2. Immunization record
3. Copy of Social Security Card
4. Verification of residence (copy of current utility bill, rental receipt, etc.)
5. Driver's license of parent/guardian
6. Last Report Card
7. Withdrawal form from prior school

Floresville ISD does not discriminate on the basis of race, religion, color, national origin, sex or handicaps in providing education services. Jesse Ramos, Director of Personnel, has been designated to coordinate compliance with the non-discrimination requirements of Title IX. He may be reached at 830-393-5300.

IMMUNIZATION

A student must be fully immunized against certain diseases or must present a certificate or statement that, for medical reasons or reasons of conscience, including religious belief, the student will not be immunized. For exemptions based on reasons of conscience, only official forms issued by the Texas Department of State Health Services (DSHS), Immunization Branch, can be honored by the district. This form may be obtained by writing the DSHS Immunization Branch (MC 1946), P.O. Box 149347, Austin, Texas 78714-9347; or online at <https://webds.dshs.state.tx.us/immco/affidavit.shtm>. This form must be notarized and submitted to the principal or school nurse within 90 days of notarization. If the parent is seeking an exemption for more than one student in the family, a separate form must be provided for each student.

The immunizations required are: diphtheria, rubeola (measles), rubella (German measles), mumps, tetanus, pertussis, poliomyelitis (polio), hepatitis A, hepatitis B, and varicella (chicken pox). The school nurse can provide information on age-appropriate doses or on an acceptable physician-validated history of illness required by the Department of State Health Services. Proof of immunization may be established by personal records from a licensed physician or public health clinic with a signature of rubber-stamp validation.

If a student should not be immunized for medical reasons, the student or parent must present a certificate signed by a U.S. licensed physician stating that, in the doctor's opinion, the immunization required poses a significant risk to the health and well-being of the student or member of the student's family or household. This certificate must be renewed yearly unless the physician specifies a life-long condition. [For further information, see policy FFAB (LEGAL) and the Department of State Health Services Web site:

<http://www.dshs.state.tx.us/immunize/school/default.shtm>.

EMERGENCY PHONE NUMBERS

Emergency phone numbers must be provided so that parents can be reached in case of an emergency. These should include home, work and cell phone numbers. If you change jobs and/or phone numbers during the school year, the school must be informed of the new phone numbers. Any legal documents pertaining to the guardianship of your child should be furnished to your school's front office (divorce decrees, restraining orders, etc.).

ATTENDANCE

Regular attendance is essential for satisfactory progress in school. There is a high correlation at all levels of education between failing grades and poor attendance. Moreover, it is significant to note that good attendance helps in financing our schools, since funds from the state are based on average daily attendance. **WITHOUT THESE STATE FUNDS THE LOCAL TAXPAYER MUST CARRY A HEAVIER FINANCIAL BURDEN.** The following regulations will govern attendance and absences. Texas Education Code, Ch. 25, requires students to be in attendance for at least 90% of days during a semester in order to receive credit for a class. "Section 25.095 of the Texas Education Code (Warning Notice) requires that the district shall notify a student's parent in writing if, in a six month period, the student has been absent without an excuse five times for any part of the day. The notice must state that if the student is absent without an excuse for 10 or more days or parts of days in a six month period:

1. the student's parent is subject to prosecution under Section 25.093 and
2. the student is subject to prosecution under Section 25.094 or to referral to a juvenile court in a county with a population of less than 100,00 for conduct that violates that section.

The fact that a parent did not receive a "Warning Notice" does not create a defense to prosecution under Section 25.093 or 25.094. Parent includes a person standing in parental relation.

Section 51.03(b) (2) of the Texas Family Code states that Conduct Indicating a Need for Supervision is:

"The unexcused voluntary absence of a child on 10 or more days or parts of days within a six month period or three or more days or parts of days within a four week period from school without the consent of his parents."

It is the practice of the Fisd to warn a parent in writing with a "WARNING" notice if a child has voluntary unexcused absences from school that violate Section 51.03(b)(2) of the Texas Family Code. It is the practice of the Fisd to send a Warning Notice when a student is absent for three or more days or parts of days in a four week period. The Fisd will file a complaint for violation of Section 51.03(b) (2) of the Texas Family Code when a student is absent without excuse ten or more days or parts of days within a four week period.

This section of the Student Handbook serves as the initial warning prescribed by statute. Any violation of Section 51.03(b) (2) could result in the immediate filing of a complaint against the parent and/or student without further notice from the district.

OFFICIAL ATTENDANCE

The official attendance for the state record is taken at 10:00 a.m. daily. Medical appointments, if at all possible, should be scheduled after school.

COMPUSLORY SCHOOL ATTENDANCE

Your child's attendance at school is not only critical to the educational process; it is mandated by the Texas Education Code:

§ 25.085. COMPULSORY SCHOOL ATTENDANCE.

- a) **A child who is required to attend school under this section shall attend school each school day for the entire period the program of instruction is provided.**
- b) **Unless specifically exempted by Section 25.086, a child who is at least six years of age, or who is younger than six years of age and has previously been enrolled in first grade, and who has not yet reached the child's 18th birthday shall attend school.**

EXCUSED ABSENCES

F.I.S.D. School Board policy presently lists the following reasons as qualifying students for an excused absence:

- Personal illness
- Death of another member of the immediate family (please provide obituary or funeral notice)
Maximum of 3 bereavement days allowed.
- Quarantine of the family
- Weather conditions which prevent attendance
- Approved religious holy days (please provide documentation)

If the attendance committee finds that there are no extenuating circumstances for the absence or if conditions established by the committee for earning or regaining credit are not met, the committee shall deny credit for the class. A student whose petition for credit is denied may appeal the attendance committee's decision to the Board of Trustees. The District may provide Summer School as an alternative way for a student to make up work or regain credit lost because of absences. Please contact the school immediately in the event of student hospitalization, extended illness, etc. Please note that, though excused, absences due to illness must be verified by a physician's note, but notes do not exempt the student from the 90% attendance rule. Section 25.092 of the Education Code states that "a student may not be given credit for a class unless the student is in attendance for at least 90% of the days the class is offered".

TRUANCY

School employees must investigate and report violations of the state compulsory attendance law. A student absent from school without permission from any class will be considered truant and subject to disciplinary action. Truancy may also result in assessment of penalties by a court of law against both the student and his or her parents. A complaint against the parent may be filed in the appropriate court if the student:

- Is absent from school on ten or more days or parts of days within a six-month period in the same school year, or
- Is absent on three or more days or parts of days within a four-week period.

REPORTING ABSENCES

1. Daily attendance is taken at 10:00 a.m. If a student is absent for a medical appointment, he/she must bring a doctor's note and return to school the same day to avoid penalty.
2. Upon returning to school, the student must bring a written excuse (and Doctor's note if available) to receive an admit slip. Students must turn in notes **within 3 school days** of their return or absences will be unexcused. The note should contain the following information:

Full name of student
Date(s) absent
Reason for absence each day
Parent's signature and phone number

Example:

John Q. Smith was absent on October 6, 7, & 8, 2004, due to personal illness.

Mrs. J. Q. Smith

10 – 9 – 2004

Telephone Number

E-Mails are not permitted for absence notes.

If a student's absence exceeds 5 or more days due to illness, a doctor's note is required, otherwise the absence will be unexcused. Medical notes from the Doctors\Dentist office are required if a student is checked out for a medical reason. Otherwise, the student's absence will be unexcused. (Examples of unexcused absences: no ride, missed bus, flat tire, car wouldn't start, ride did not pick up, woke up late, personal, going out of town, vacation, Trail Rides, job interview, church, WIC appointments other than for medical reasons, family event – weddings, graduation ceremonies, parent appointment, visiting relatives).

The campus will allow for not more than two days of excused absences per family related **event** that is **pre-approved** by the campus administrator. You are allowed 2 **pre-approved** days per semester. The family emergency\event must be clearly stated and provided in writing to the campus administrator prior to the student's absence. The pre-approval form can be obtained at the campus office.

Students must not sign their parent's name even with a parent's permission.

Students who are absent will be given the same number of days that were missed to make-up assignments. Failure to make up work may result in academic penalties.

TARDY POLICY

Students who arrive at school 5 minutes after the bell will be counted tardy. Students arriving tardy **MUST** report to the front office to receive a tardy slip. Parents will be given tardy notification through 9 week report cards that list the number of tardies each nine weeks as well as the number of tardies year to date. Parents will be contacted by the student's teacher if the student is tardy frequently. A principal or vice principal will also contact parents. For purposes of the Perfect Attendance Award given in May, six tardies in the school year will count as a one-day absence.

SCHOOL CLOSING

School closings because of inclement weather will be announced on major radio stations. Refer to **www.fisd.us** for the most accurate and up-to-date closures/delays. Unscheduled closings due to equipment failure or weather may also occur.

STUDENT ARRIVAL/DEPARTURES

Students may arrive on campus after 7:00 A.M. Students arriving 5 minutes after the bell will be considered tardy. **It is extremely important that your child is not left unattended on campus before 7:00 A.M.**

Our schools maintain a closed campus policy. Except in cases of extreme emergency, **students cannot be checked out during the last 15 minutes of the day.** Messages **must be received before 2:00 P.M.** in order to be delivered to your child's teacher prior to the bell. This is the time of day that messages are delivered to the classrooms.

For the safety of each child, when it becomes essential that a student be dismissed early from his/her daily schedule, the parent must visit the office to properly release the student. We will not release any student to anyone other than parents or legal guardians without express written permission from parents.

Early dismissal will be granted for the same reasons allowable for legal absences. Please schedule doctor/dentist appointments after school hours or as late in the school day as possible.

Watch for children at all times when driving near the school building.

CAFETERIA

Breakfasts and lunches are served for the children daily for a nominal fee. Applications for free/reduced lunch/breakfast are available at the school office. Cafeterias are operated by Sedexo.

PARTY GUIDELINES

In March 2004, the Texas Department of Agriculture issued the Texas Public School Nutrition Policy which must be followed by schools participating in federal lunch programs. The guidelines for school parties listed below comply with requirements in the policy.

The guidelines for birthday parties are as follows:

1. It is recommended that birthdays be celebrated with non-food items or special recognition.
2. All birthday parties must be coordinated with the child's teacher.
3. Birthday parties will be held after lunch in the cafeteria or area designated by the campus principal.
4. Cupcakes will be the only outside food item that will be permitted on campus for the celebration of birthdays. (Three party dates per year will be designated at campuses when other party food may be served. See note below).

PLEASE NOTE:

- A. The principal of the elementary schools serving students from Pre-Kindergarten through grade 5 will designate dates for three party events during the year. This will be the only

time (other than birthday celebrations) that parents will be permitted to bring party food considered to be of minimal nutritional value to campus. For example, pizza may be served to students at the three designated parties but not at any other time during the year.

- B. The Texas Public School Nutrition Guidelines are different for the Elementary School, Middle School, and High School. For further information on the different requirements visit the Texas Department of Agriculture website at <http://www.squaremeals.org>.

SCHOOL SPONSORED FIELD TRIPS

Students will have the opportunity to participate in field trips, which enhance their classroom experience. The school requires a signed permission form to be in the teacher's possession before any student will be allowed to leave the campus. Field trips are a whole class learning experience. The principal has the right to deny a child's participation on a field trip if their conduct on campus or in the classroom does not merit this privilege. Parents **need a criminal background check each year in order to attend or chaperone field trips. Please complete a background check at the beginning of school or at least 3 weeks before any field trip.** Students who participate in school-sponsored trips shall be required to ride in transportation provided by the school to and from the event. An exception may be made if the student's parent or guardian, prior to departure, personally submits to the principal or principal's designee, a written request for the student to return with the parent, a relative 18 years of age or older, or with an adult designated by the parent. Students may leave the out of town event with a parent or guardian, if at the event; the parent or guardian submits a written request to the sponsor. The District shall not be liable for any injuries that occur to students riding in vehicles that are not provided by the school.

STUDENT DRESS CODE

- Appearance and clothing should be clean and neat.
- Shoes must be worn.
- Shorts must be appropriate for school wear.
- No hats, headbands, or caps inside the school.
- Boys may not wear earrings.
- Hair should be clean and well-groomed. For boys, hair should be above the collar, above the eyes, and not below the bottom of the ear. No extreme hairstyles. Deviations to the dress code may be considered for cultural or religious purposes. Students must show proof of affiliations for deviations to be considered.
- Clothing with printing or pictures that are in poor taste will not be worn in school.
- All clothing should be appropriate for school wear. No oversized clothing.

If the principal or his/her designee determines that a student's dress or grooming violates the dress code, the student shall be given the opportunity to correct the problem at school or the parent may be called to take the child home to correct the problem.

SCHOOL SUPPLIES

A list of needed supplies will be provided by each campus. Parents are responsible for acquiring school supplies within the first days of school and throughout the year. Students are not able to take part in normal classroom activities without them.

COMPUTER RESOURCES

District resources have been invested in computer technology to broaden instruction and to prepare students for an increasingly computerized society. Use of these resources is restricted to students working under a teacher's supervision and for approved instructional purposes only. Students and parents will be asked to sign a student agreement regarding appropriate use of these resources; violations of this agreement may prompt termination of privileges and other disciplinary action.

TEXTBOOKS

State-approved textbooks are provided free of charge for each subject or class. Students are required to use these books carefully, as directed by the teacher. Students who are issued a damaged book should report that fact to the teacher. Any student failing to return a book issued by the school shall lose the right to free textbooks until the book is returned or paid for by the parent or guardian. Student records may be held until all book charges are cleared.

PROTECTION OF PUPIL RIGHTS (PL 103-227)

No student shall be required as a part of any program, to submit to a survey, analysis, or evaluation that reveals personal information of the student or the student's parent/guardian without prior written consent of the parent/guardian.

STUDENT DISCIPLINE

Our campuses develop character in students by focusing on trustworthiness, respect, responsibility, fairness, caring and citizenship. Parents are notified when behavior concerns occur as well as when students demonstrate positive behaviors. The *Student Code of Conduct* is available on-line at www.fisd.us, and a hardcopy can be provided upon request. An acknowledgement form **must** be signed by the parents or guardian. ANY and ALL comments – whether written or verbal – threatening, advocating, or suggesting violence will be interpreted as serious offenses. ANY and ALL students involved in such activity will be managed according to [TEC] §37.006(a)(1) and/or Texas Penal Code §22.07.

INSURANCE

At the beginning of the school year, the district will make available to students and parents a low-cost student's accident insurance program. Premiums will be paid to and claims will be submitted through the Superintendent's office, but the District shall not be responsible for costs associated with injury.

COUNSELING SERVICES

Guidance services provided by the school counselor include assistance with educational planning, help with home, school, and/or social concerns; career awareness, and interpretation of test scores.

Anyone wishing to contact the counselor should simply call or come by to schedule an appointment at the appropriate campus office.

SEXUAL HARRASSMENT

Students shall not engage in unwanted and unwelcome verbal or physical conduct of a sexual nature directed toward another student or district employee. This prohibition applies whether the conduct is by work, gesture, or any other sexual conduct, including requests for sexual favors. All students are expected to treat other students and district employees with courtesy and respect; to avoid any behaviors known to be offensive; and to stop these behaviors when asked or told to stop.

A substantiated complaint against a student will result in appropriate disciplinary action, according to the nature of the offense.

The District will notify the parents of all students involved in sexual harassment by student(s) when the allegations are not minor, and will notify parents of all incidents of sexual harassment or sexual abuse by an employee.

The District encourages parental and student support in its effort to address and prevent sexual harassment and sexual abuse in the public schools. To the greatest extent possible, complaints will be treated confidential. Limited disclosure may be necessary to complete a thorough investigation.

Students and/or parents are encouraged to discuss their questions or concerns about the expectations in this area with the teacher, the counselor, the principal or designee, or Jesse Ramos, who serves as the District Title IX coordinator for students.

A complaint alleging sexual harassment by another student or sexual harassment or sexual abuse by a staff member may be presented by a student and/or parent conference with the principal, designee or with the Title IX coordinator. The conferences will be scheduled and held as soon as possible within five days of the request. The principal or Title IX coordinator will coordinate an appropriate investigation, which ordinarily will be completed within 10 days. The student or parent will be informed if extenuating circumstances delay completion of the investigation.

The students will not be required to present a complaint to a person who is the subject of the complaint.

If the resolution of the complaint is not satisfactory to the student or parent, a conference with the Superintendent or designee may be requested within 10 days by following the procedure set out in Board policy FFH (LOCAL).

If the resolution by the Superintendent or designee is not satisfactory, the student or parent may present the complaint to the Board as provided by policy.

COMPLAINTS: STUDENT AND PARENT

Student or parent complaints or concerns should be addressed simply – by a phone call or a conference with the teacher, assistant principal, and/or principal. For those complaints and concerns that cannot be handled informally, the Floresville ISD Board of Trustees has adopted a standard complaint policy, FNG (Local), in the District's policy manual. To pursue a formal

complaint, a student or parent shall request a conference with the principal within ten calendar days of the time the student or parent knew, or should have known, of the event or series of events causing the complaint.

In general, a parent or student should first discuss the complaint with the campus principal (Level One). If unresolved, a written complaint and a request for a conference should be sent to the Assistant Superintendent (Level Two). If still unresolved, the policy provides for the complaint to be presented to the Board of Trustees (Level Three).

Some complaints require different procedures. Any campus administrator or central office administrator can provide information regarding specific processes for filing complaints.

ASBESTOS NOTIFICATION

This notice has been provided to the district parent, teacher and employee organizations by the public posting and delivery to respective organization representatives in order to provide notification in accordance with Section 763.93 of the Asbestos In School Identification and Notification Rule (40 CFR Part 763) of the inspections and assessments of asbestos-containing materials and the complete District Management plan are available at the school administrative office for review. The plan will be maintained continually and notification of the availability of the plan will be issued on October 12th of each year.

INTEGRATED PEST MANAGEMENT NOTIFICATION

Floresville Independent School District periodically applies pesticides. Information concerning these applications may be obtained from the School Integrated Pest Management Coordinator at (830) 393-5339.

HEALTH SERVICES

MEDICINE AT SCHOOL - only **authorized employees** will give a student prescription medication, non-prescription medication, herbal substances, or dietary supplements in accordance with policy **if** provided by the parent and accompanied by a parental written note from the parent and a current order from the student's general practitioner. The practitioner may be a medical doctor, and osteopathic doctor, and advanced practice nurse, or a physician's assistant but he or she **must** be licensed to practice in the United States. Sample prescription medication must be labeled by the doctor, or accompanied by a note from the doctor indicating dosage and time of administration.

- Prescription medication must be in the original, properly labeled container. The prescription label on the container serves as a doctor's order.
- Non-prescription medication must be in the original, properly labeled container. A physician's order with appropriate dosage instruction must accompany the medication.
- Herbal or dietary supplements will be given only if required by the student's Individualized Education Program (IEP) or Section 504 Plan for a student with disabilities.
- For a student needing to take medication at school, parents must bring this medication to the school nurse to avoid any possible mishandling of the medication.

- A student with asthma may be permitted to process and self medicate with prescribed asthma medication if the school has the required written authorization from the parent and the physician.
- Students with Diabetes: The student and parent or guardian must see the school nurse if the student has been prescribed diabetes management activities and/or medication for use during the school day or during a school related activity. According to law, a diabetes management and treatment plan must be developed together with the nurse for each student with diabetes who will seek care for the diabetes while at school or while participating in a school related activity.
- Students with an Epi-Pen: A student who has written authorization from his or her parent and physician, and who meets all other requirements, may be permitted to possess and self-administer an Epi-Pen while on school property or at a school-related event. The student and parents (s) should see the school nurse if the student has been prescribed this medication for use at anytime during the school day or during a school related activity.

ILLNESS – any child suffering from vomiting, diarrhea or fever above 100 degrees should not attend school until they are symptom free for 24 hours. Parents are requested to notify the school if their student has an illness that may be contagious.

SCREENING – Vision, hearing, Acanthosis Nigricans, and spinal screenings are conducted annually as required by the Texas Legislature.

Vision and hearing screenings are done on all students in grades Pre-K, K, 1, 3, and 5. All new students to the district in grades 2 and 4 will also receive vision and hearing screenings. If a student fails a vision or hearing screening, he/she will be rescreened in 2-4 weeks. If a student fails the second screen, the parents will be sent a note from the nurse along with a referral to the doctor requesting further medical evaluation.

Acanthosis Nigricans screening is done on all students in grades 1, 3, and 5. Acanthosis Nigricans is a skin condition characterized by abnormally increased coloration and velvety thickening of the skin, particularly of skin fold regions such as of the neck and groin, and under the arms. Acanthosis Nigricans may begin at any age. Acanthosis Nigricans may be a skin manifestation of insulin resistance that results in elevated insulin levels. Students that screen positive for Acanthosis Nigricans will be sent home with a note to the parents and a referral to the doctor requesting further medical evaluation.

Spinal screening is performed on all 5th grade students. The purpose of spinal screening is to look for possible abnormal curves of the spine at their earliest stage so that if treatment may be required, it can be determined early. Early treatment can prevent the development of a severe deformity, which can affect a person's appearance and health. Students that fail the spinal screening will be sent home with a note to the parents and a referral to the doctor requesting further medical evaluation.

We request that medical referrals be completed as soon as possible and that the medical report be returned to your child's school nurse. If any parent requests that one or more of these exams not be done by the school nurse, a physical will be required by your child's private physician and that the results of the exam are sent to the nurse's office before the end of the first semester.

BACTERIAL MENINGITIS

WHAT IS MENINGITIS?

Meningitis is an inflammation of the covering of the brain and spinal cord. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is most common and the least serious. Bacterial meningitis is the most common form of serious bacterial infection with the potential for serious, long-term complications. It is an uncommon disease, but requires urgent treatment with antibiotics to prevent permanent damage or death.

WHAT ARE THE SYMPTOMS?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion. In both children and adults, there may be a rash of tiny, red-purple spots. These can occur anywhere on the body.

The diagnosis of bacterial meningitis is based on a combination of symptoms and laboratory results.

HOW SERIOUS IS BACTERIAL MENINGITIS?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability.

HOW IS BACTERIAL MENINGITIS SPREAD?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as kissing; sharing drinking containers, utensils, or cigarettes.)

The germ **does not** cause meningitis in most people. Instead, most people become **carriers** of the germ for days, weeks or even months. The bacteria rarely overcome the body's immune system and causes meningitis or another serious illness.

HOW CAN BACTERIAL MENINGITIS BE PREVENTED?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss.

While there are vaccines for some other strains of bacterial meningitis, they are used only in special circumstances. These include when there is a disease outbreak in a community or for people traveling to a country where there is a high risk of getting the disease. Also, a vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

WHAT YOU SHOULD DO IF YOU THINK YOU OR A FRIEND MIGHT HAVE BACTERIAL MENINGITIS?

Seek prompt medical attention.

FOR MORE INFORMATION

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about meningococcal vaccine. Additional information may also be found at the web sites for the Centers for Disease Control and Prevention: www.cdc.gov and the Texas Department of Health: www.tdh.state.tx.us

MENINGITIS BACTERIANA

QUE ES LA MENINGITIS?

La meningitis es una inflamación de las membranas que recubren el cerebro y la médula. Puede ser causada por virus, parásitos, hongos y bacterias. La meningitis viral es la más común y la menos grave. La meningitis bacteriana es la forma más común de una infección bacteriana grave con la posibilidad de complicaciones graves a largo plazo. Es una enfermedad poco común, pero requiere de tratamiento inmediato con antibióticos para prevenir daño permanente o la muerte.

CUALES SON LOS SINTOMAS?

Las personas con meningitis se sienten muy enfermas. La enfermedad se puede desarrollar en uno o dos días, pero puede progresar rápidamente en cuestión de horas. No todos los que tienen meningitis tienen los mismos síntomas.

Los niños (mayores de 1 año de edad) y los adultos que padecen de meningitis pueden tener un fuerte dolor de cabeza, fiebre alta, vómito, sensibilidad a las luces brillantes, rigidez en el cuello, dolores en las articulaciones, somnolencia o confusión. Tanto en los niños como en los adultos se puede presentar un sarpullido de pequeños puntitos rojos o morados. Pueden aparecer en cualquier parte del cuerpo.

El diagnóstico de la meningitis bacteriana se basa en una combinación de síntomas y resultados de análisis de laboratorio.

QUE TAN GRAVE ES LA MENINGITIS BACTERIANA?

Si se diagnostica y se sigue un tratamiento a tiempo, la mayoría de las personas se recuperan por completo. En algunos casos puede ser fatal o algunas personas pueden resultar con alguna discapacidad permanente.

COMO SE CONTAGIA LA MENINGITIS BACTERIANA?

Afortunadamente ninguna de las bacterias que causan la meningitis es tan contagiosa como las que causan enfermedades tales como un resfriado o gripe común, y no se contagian por contacto casual o por estar respirando el aire en donde ha estado una persona con meningitis. Los microbios viven por naturaleza en la parte de atrás de nuestra nariz y garganta, pero no pueden vivir mucho tiempo fuera de nuestros cuerpos. Se contagian cuando la gente intercambia saliva (por ejemplo al besarse, usando un mismo vaso, cubierto o cigarrillo).

A la mayoría de las personas el microbio **no les causa** meningitis. En cambio, la mayoría de la gente se convierte en **portadora** del microbio durante varios días, semanas o incluso meses. Es muy raro que la bacteria supere el sistema inmunológico del cuerpo y cause meningitis u otra enfermedad grave.

COMO SE PUEDE PREVENIR LA MENINGITIS BACTERIANA?

No comparta las comidas, las bebidas, los utensilios, los cepillos de diente o los cigarrillos. Limite el número de personas a las que besa.

A pesar que hay vacunas para algunas otras cepas de la meningitis bacteriana, solo se usan en circunstancias especiales, por ejemplo cuando hay un brote de la enfermedad en una comunidad o para las personas que van a viajar a un país donde hay un alto riesgo de contagiarse esta enfermedad. También, algunos grupos recomiendan esta vacuna a los estudiantes universitarios, particularmente a los estudiantes de primer año que viven en residencias universitarias. La vacuna es segura y efectiva (85-90%). Puede causar leves efectos secundarios, como enrojecimiento y dolor en el lugar donde se colocó la inyección que pueden durar hasta dos días. Hay que esperar de 7 a 10 días después de recibida la vacuna para desarrollar inmunidad y esta dura por 5 años.

QUE TIENE QUE HACER SI CREE QUE TIENE MENINGITIS BACTERIANA O PIENSA QUE ALGUN AMIGO LA PUEDE TENER?

Hágase ver por un médico lo antes posible.

PARA MAS INFORMACION

La enfermera de su escuela, su médico de familia y el personal de la oficina del departamento de salud local o regional tienen mucha información sobre las enfermedades contagiosas. También puede llamar a su departamento de salud local o a la Oficina Regional del Departamento de Salud de Texas para preguntar sobre la vacuna contra el meningococo. En los sitios de la red mundial (Web) también se puede encontrar más información sobre los Centros para el Control y Prevención de Enfermedades: www.cdc.gov y el Departamento de Salud de Texas: www.tdh.state.tx.us

LICE

The Floresville Independent School District handles head lice according to the following: Individual and class head checks are performed on an as needed basis.

Students may return to school as soon as one treatment has been given. We ask that the parent bring their child to school with proof of treatment (a cash register receipt or the empty bottle from the head lice shampoo), and check in with the school nurse before returning to class.

Parents will be notified by the school nurse if treatment is needed.

TRANSPORTATION

The Floresville Independent School District has contracted with Student Transportation Specialist to provide bus transportation for eligible F.I.S.D. students. Student Transportation Specialist will provide bus rider regulations to parents and will supervise student conduct on the buses and enforce the rules and regulations pertaining thereto. Student Transportation Specialist will assume liabilities regarding transportation of students.

All students who utilize the bus transportation system provided by the Floresville Independent School District through its contract with Student Transportation Specialist are, while on a bus or while entering or exiting a school bus, behavior that could result in expulsion or removal to the District's Alternative Educational Program will also be grounds for immediate suspension of the privilege of bus transportation, for a period of time up to the remainder of the school year.

So we can provide adequate room on our buses for regular bus riders, we cannot allow non-bus students to ride home with bus students. If you have additional questions or concerns please call Bus Transportation at 393-5335 or 216-7930.

DRILLS: FIRE, TORNADO, AND OTHER EMERGENCIES

Fire and disaster drills will be conducted during the year to comply with safety standards.

PETS

Pets are not permitted on campus at anytime.

PERSONAL ITEMS

Personal items such as sporting equipment like footballs, baseballs, soccer balls, including radios, CD players, recorders, cameras, laser pointers, cell phones, I pods or other electronic equipment of any type are not permitted onto the school ground or into any of the school buildings, except for a special lesson and with special written permission.

SURVEILLANCE

Closed circuit Television systems are used to monitor Floresville School district facilities.

STUDENT RECORDS

Student records, which include grades, results of standardized test, and attendance records, are kept in a cumulative folder. These records may be viewed only by parents or legal guardians and authorized school officials. Official school records will reflect each student's full legal name.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is under 18 or a dependent for tax purposes. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights. Report cards are sent out once every nine weeks.

PROMOTION/RETENTION GUIDELINES

Promotion of students in the Floresville Early Childhood is based on the ability of the students to do the next grade's curriculum and/or the welfare of the students concerned. The classroom teacher shall determine the educational programs of a student and shall exert every effort to assure regular progression as to the student's ability to master the curriculum.

A student must complete and demonstrate competency in basic pre-reading skills before being considered for promotion to the First Grade.

In grades 1-5, promotion to the next grade level shall be based on the following criteria: An overall average of a 70 in reading and in math as well as an overall average of a 70 in one of the following: science or social studies.

STUDENT SUCCESS INITIATIVE

The Student Success Initiative was created by the Texas Legislature to ensure that all students receive the instruction and support they need to be successful in reading and mathematics.

Under the Student Success Initiative grade advancement requirements, students are required to meet the passing standard on the Grade 3 Texas Assessment of Knowledge and Skills (TAKS) reading test to be promoted to fourth grade, and to meet the passing standard on the Grade 5 TAKS reading and mathematics tests to be promoted to sixth grade. All students who are not exempt from state-mandated assessment are subject to the Student Success Initiative.

Beginning in 2007-2008, the grade advancement requirements will apply to students who take the Grade 8 reading and mathematics state-mandated assessments.

Students have three opportunities to meet the passing standard on each of the tests and will receive additional instruction after each testing opportunity in which they do not meet the standard. A grade placement committee consisting of the principal, teacher, and parent or guardian meets when a student has not met the passing standard after two testing opportunities and decides the most effective way to support a student's academic success. A student who does not meet the passing standard after three testing opportunities is automatically retained; however, if the parents appeal the retention, the grade placement

committee may choose to place the student in the next grade level, if all members agree that the student is likely to perform on grade level with additional instruction.

CREDIT BY EXAM-ACCELERATION

Credit by Exam with Prior Instruction

Students have the opportunity to receive credit in a course that they have previously taken but did not receive credit. Students must have achieved at least 60 as a final average on a failed course to be eligible for testing. Students must have permission from a school official to register and will take an exam for each ½ credit of the course. This process cannot be used to gain or regain eligibility for participation in extracurricular activities. The cost of the exam is the responsibility of the student. The grade received will not be averaged in the student's GPA or weighted numeric average on campuses where this is applicable. A minimum score of seventy (70) must be achieved to receive credit.

Credit by Exam for Acceleration or without Prior Instruction

In accordance with state law and local policy, students have the opportunity to take credit by examination for acceleration in grades 1 through 12. These tests are given to students who have received no prior instruction in the course tested and a minimum score of ninety (90) must be achieved to receive credit. Students must have permission from a school official prior to registering for the exam and cannot use this exam to gain eligibility for participation in extracurricular activities. The grade received will not be averaged in the student's GPA or weighted numeric average on campuses where this is applicable. A total of six testing dates must be made available to students yearly. Please call your child's campus for dates of testing.

PARENT, TEACHER, SCHOOL RELATIONSHIPS

We welcome you as a parent and hope that you will participate in your child's education. All teachers have a daily conference time for you to schedule appointments during the year regarding any concerns.

Parents must understand that by enrolling their child in Floresville ISD, they shall be held accountable for their child's attendance, behavior, and consequences as outlined in the Student Code of Conduct.

All visitors must report to the office.

Your positive attitude toward the school will stimulate and encourage your children to do well in their studies. Providing a quiet, well-lighted place and a routine time for doing schoolwork will also help. Your child's teacher can offer additional suggestions.

Requesting Professional Qualifications of Teachers and Staff

You may request information regarding the professional qualifications of your child's teachers, including whether a teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; whether the teacher has an emergency permit or other provisional status for which state requirements have been waived; and undergraduate and graduate degree majors, graduate certifications, and the field of study of the certification or degree. You also have the right to request information about the qualifications of any paraprofessional who may provide services to your child.

PROGRAM FOR THE GIFTED AND TALENTED

Floresville ISD has determined that there are students in the district who perform or show the potential for performing at a remarkably high level of accomplishment. The district is committed to providing appropriate instruction for the educational development of G/T students in order to maximize their potential. In addition, the district is committed to offering G/T services to eligible students from diverse racial and ethnic backgrounds.

Floresville schools accept nominations for the gifted and talented (GT) program from parents, educators, and community members. Nomination forms may be obtained by contacting the appropriate campus office. A selection committee comprised of administrators, counselors, and teachers select students for the GT program based on ability, as measured by an intelligence test, achievement in core academic areas, and teacher ratings.

BILINGUAL PROGRAM

The goal of bilingual education program shall be to enable limited English proficient students to become competent in the comprehension, speaking, reading, and composition of the English language through the development of literacy and academic skills in the primary language and English. Such programs shall emphasize the mastery of English language skills, as well as mathematics, science and social studies, as integral parts of the academic goals for all students to enable limited English proficient students to participate equitably in school. The basic curriculum content of the program shall be based on the Texas Essential Knowledge and Skills (TEKS).

REPORTING STUDENT PROGRESS

Progress reports will be issued after the third and sixth week of each nine weeks grading period. For kindergarten, 1st, and 2nd grades, students will be administered the Texas Primary Reading Inventory (TPRI). Following the Beginning of the Year TPRI administration, a report summarizing student performance will be sent home.

Report cards will be issued in the Tuesday folder following the end of a nine weeks period. The final report card is issued on the last day of school.

**Options and Requirements
For Providing Assistance to Students Who Have Learning
Difficulties or Who Need or May Need Special Education**

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date of the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the Notice of Procedural Safeguards – Rights of Parents of Students with Disabilities.

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person: Paige Fuller
Phone Number: 830-393-5300

ACKNOWLEDGEMENT

Parents and students are required to sign a statement that they have received and read the Student/Parent Handbook. Please call the school if you have any questions about the information contained in this handbook.

If phone numbers, addresses, and or custody rights for your child have changed since last presented to the school, please provide appropriate documentation to the school office.

.....

Being the parent or guardian of:

Student Name _____ ID# _____ Grade _____
(Please print student's legal name) (Social Security #)

I have read the suggestions and regulations set forth in this Student/Parent Handbook.

I understand that the Floresville ISD is participating in the School-to-Careers (STC) Program and grant permission for my child to participate in STC-funded activities (career awareness, career exploration, etc.) at his/her campus. {See **School to Work Opportunities** in the **Notices** section of this handbook for further information}

I realize that I must notify the principal in writing if I do not want directory information released. {See **Student Records – Notice of Parent and Student Rights Under the Family and Educational Rights and Privacy Act (FERPA)** in this handbook for further information}. This written notification must be received within ten (10) days of the opening of school or enrollment in school if after September 5, 2008. If no response is received, it is assumed that consent has been given.

Parent's Signature _____ Date _____

Please sign and have your student return this page to his/her homeroom teacher within three (3) school days.

**FLORESVILLE INDEPENDENT SCHOOL DISTRICT
2009-2010 INTERNET AGREEMENT**

Students will **NOT** receive internet access until this form is completed and returned as noted below.

STUDENT

I understand and will abide by the Floresville Independent School District's Computer, Network and Internet Acceptable Use Policy. I further understand that any violation of the Policy is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action and/or appropriate legal action may be taken.

Parent

As the parent or guardian of this student, I understand that this access is designed for educational purposes. I also recognize it is impossible for the school district to restrict access to all controversial materials; and I will not hold them responsible for materials acquired on the computer system. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Note: Parents are encouraged to help monitor student use by observing and questioning the use of the computer by their child.

PLEASE SIGN AND RETURN TO YOUR TEACHER

Teacher Name

Room Number

Student Name

Grade

Student Signature

ID Number

Parent/Guardian Signature

Date

2009-2010 Floresville Independent School District
Publications, Video, and Release Agreement

Students who attend school in the Floresville Independent School District are occasionally asked to be a part of school and/or district publicity, publications and/or public relations activities. In order to guarantee student privacy and ensure your agreement for your child to participate, the district asks that you sign and return this form to the school for each of your children enrolled in FISD.

The form referenced below indicates approval for the student's name, picture, art, written work, voice, verbal statements or portraits (video or still) to appear in school publicity or district publications, videos, virtual field trips or on the district's website. For example, pictures and articles about school activities may appear in local newspapers or district publications. These pictures and articles may or may not personally identify the student. The district may use the pictures and/or videos in subsequent years.

AGREEMENT

Student and Parent/Guardian release to Floresville ISD the student's name, picture, art, written work, voice, verbal statements, portraits (video or still) and consent to their use by FISD.

Floresville ISD agrees that the student's name, picture, art, written work, voice, verbal statements, portraits (video or still) shall only be used for public relations, public information, campus or district promotion, publicity, and/or instruction.

Student and Parent/Guardian understand and agree that: No monetary consideration shall be paid; Consent and release have been given without coercion or duress; This agreement is binding upon heirs and/or future legal representatives; The photo, video or student statements may be used in subsequent years.

Effective Date of Agreement: _____

Teacher Name/Room #: _____

Student's Name: _____
(Print Name)

(Student's Signature)

Parent/Guardian: _____
(Print Name)

(Parent Signature)

Pursuant to Texas Education Code, Section 26.009(b)(2)
FISD has no control of media use of pictures/statements, which are taken without permission.

Floresville Independent School District Early Childhood, Primary and Elementary *Compact for Excellence*

We the students, staff, and parents of _____ (campus name), along with the support of our community, pledge to make our school a place where students can come and achieve academic success and moral excellence.

In order to achieve these goals, the students, staff and parents developed this Compact for Excellence. We recognize that no one entity is capable of accomplishing these goals without the support of all stakeholders. By signing below, all stakeholders recognize this shared responsibility to help our students realize their goals.

As An Educator, I Will...

- Provide a safe atmosphere of trust and respect where all students are accepted for who they are as well as for who they can become.
- Strive to maintain an academically challenging environment that is supportive of students in their pursuit of knowledge and personal development.
- Engage students in high quality education through innovative teaching methods that meet the State's student academic achievement standards.
- Provide opportunities for parents/guardians to participate in a variety of school related activities including parent conferences and frequent reports regarding student progress.
- The school will maintain open communication between parents and faculty.

As A Student I Will...

- Respect my teachers and fellow students.
- Recognize and appreciate the individuality of all students.
- Be a student who respectfully follows directions, brings all materials to class, listens and participates actively.
- Watch out for and always stand up for each other.
- Make sure that I bring home all communication to my parents, and then back to school again.

As A Parent/Guardian I Will...

- Monitor my child's attendance and promote positive use of my child's extracurricular time.
- Encourage open and honest communication with my child.
- Participate, as appropriate, in decisions relating to my child's education.
- Volunteer, to the extent possible, with campus organizations which support the continued value of our child/children's campus and education (these organizations include, but are not limited to PTA and Campus Improvement Committee)
- Teach my child/children to respect others.
- Listen with an open mind, not only to my child/children, but also to school teachers, counselors, principals and other staff that supervise my child/children.

Educator's Name:

_____ *Print Name*

_____ *Signature*

Student's Name:

_____ *Print Name*

_____ *Signature*

Grade: Pk K 1st 2nd 3rd 4th 5th (circle one)

Parent/Guardian's Name:

_____ *Print Name*

_____ *Signature*

Floresville _____ School is a Title I Schoolwide campus. The educational programs on our campus are designed to provide a high-quality education that will enable all children to meet the state's student performance standards. Each program uses research based methods and instructional strategies to improve the effectiveness of the entire school so that all students can achieve academic and moral excellence.

2009-2010 Texas Minimum State Vaccine Requirements for Child-Care Facilities



AUTHORIZATION This chart summarizes the vaccine requirements incorporated in Title 25 Health Services, §§97.61-97.72 of the Texas Administrative Code (TAC). This chart is not intended as a substitute for consulting the TAC, which has other provisions and details. The Department of State Health Services is granted authority to set immunization requirements by the Human Resources Code, Chapter 42

INSTRUCTIONS Post this guide on a wall or desktop as a quick reference to help you determine whether children seeking admission to your facility meet Texas's immunization requirements. If you have any questions, call the Immunization Program at your health service region or local health department.

VACCINES

DTaP: Diphtheria, tetanus, and pertussis (whooping cough); Record may show DT or DTP

IPV: Inactivated Poliovirus

Hib: *Haemophilus influenzae* type b vaccine

MMR: Measles, mumps, and rubella vaccines combined

Hep B: Hepatitis B vaccine

Hep A: Hepatitis A vaccine

Varicella: Chickenpox vaccine

PCV7: Pneumococcal conjugate vaccine (see page 3)

<u>AGE WHEN ENROLLMENT</u>	<u>VACCINE REQUIREMENT^a</u>
Younger than 2 months	No vaccines required
By 3 months	One dose each of polio, DTaP/DT/DTP, Hib ^c , hepatitis B ^d
By 5 months	Two doses each of polio, DTaP/DT/DTP, Hib ^c , and hepatitis B ^d
By 7 months	Three doses of DTaP/DT/DTP Two doses each of polio, Hib ^c , and hepatitis B ^d
By 16 months	Three doses of DTaP/DT/DTP Two doses each of polio and hepatitis B ^d One dose of MMR ^{b, d} and Hib ^c
By 19 months	Four doses of DTaP/DT/DTP Three doses each of polio and hepatitis B ^d One dose each of MMR ^{b, d} , varicella ^e , and Hib ^c on or after first birthday
By 25 months	Four doses of DTaP/DT/DTP Three doses each of polio and hepatitis B ^d One dose each of MMR ^{b, d} , Hib ^c , varicella ^{d, e} , and hepatitis A ^d received on or after 1 st birthday
By 43 months	Four doses of DTaP/DT/DTP Three doses each of polio and hepatitis B ^d Two doses of hepatitis A ^d One dose each of MMR ^{b, d} , Hib ^c , and varicella ^{d, e} received on or after 1 st birthday

^a In accordance with the most recent General Recommendations on Immunizations adopted by the Centers for Disease Control and Prevention (CDC) issued by the Advisory Committee on Immunization Practices (ACIP) regarding the validity of vaccine doses administered less than or equal to 4 days before the minimum interval or age will meet this requirement.

^b MMR (or one dose of each of its components) must have been received on or after the 1st birthday if the vaccine was administered on or after September 1, 1990. Measles vaccine received prior to September 1, 1990 may have been administered in the calendar month of the 1st birthday.

^c Complete series of any *Haemophilus influenzae* type b (Hib) vaccine, OR one dose of any Hib vaccine given at or after 15 months of age. A Hib primary series and booster is two doses (two months apart) and a booster dose on or after 12 months of age, received at least two months after the last dose.

^d Serologic confirmation of immunity to measles, mumps, rubella, hepatitis B, hepatitis A, or varicella or serologic evidence of infection is acceptable in lieu of the vaccine.

^e Previous illness may be documented with a written statement from a physician, school nurse, or the child's/student's parent or guardian containing wording such as: "This is to verify that (name of student) had varicella disease (chickenpox) on or about (date) and does not need varicella vaccine."

Exemptions

The law allows (a) physicians to write a statement stating that the vaccine(s) required is medically contraindicated or poses a significant risk to the health and well-being of the child or any member of the child's household, and (b) parents/guardians to choose an exemption from immunization requirements for reasons of conscience, including a religious belief. Schools and child-care facilities should maintain an up-to-date list of students with exemptions, so they can be excluded from attending school if an outbreak occurs.

Instructions for the affidavit to be signed by parents/guardians choosing the exemption for reasons of conscience, including a religious belief can be found at www.ImmunizeTexas.com

For children needing medical exemptions, a written statement by the physician should be submitted to the school or child-care facility.

Provisional Enrollment

All immunizations should be completed by the first date of attendance. The law requires that students be fully vaccinated against the specified diseases. A student may be enrolled provisionally if the student has an immunization record that indicates the student has received at least one dose of each specified age-appropriate vaccine required by this rule. To remain enrolled, the student must complete the required subsequent doses in each vaccine series on schedule and as rapidly as is medically feasible and provide acceptable evidence of vaccination to the school. A school nurse or school administrator shall review the immunization status of a provisionally enrolled student every 30 days to ensure continued compliance in completing the required doses of vaccination. If, at the end of the 30-day period, a student has not received a subsequent dose of vaccine, the student is not in compliance and the school shall exclude the student from school attendance until the required dose is administered.

Documentation

Since many types of personal immunization records are in use, any document will be acceptable provided a physician or public health personnel have validated it. The month, day, and year that the vaccination was received must be recorded on all school immunization records created or updated after September 1, 1991.

Texas Minimum State Vaccine Requirements for Pneumococcal Vaccination (PCV-7, Prevnar™) for Children Attending Child-Care Facilities

I. Guidance for Child-Care Facilities and Schools

Instructions for reading this chart: When a child presents to a child-care facility, early childhood program, or pre-kindergarten program, the individual reviewing the immunization record for that child should: 1) determine the age of the child; and 2) determine the age of the child when the first dose was administered; and 3) determine the number of doses the child is required to have to attend. The age of the child when the first dose was administered affects the total number of doses the child is required to have.

AGE OF CHILD

VACCINE REQUIREMENT

2 months through 3 months One dose of pneumococcal vaccine

4 months through 5 months Two doses of pneumococcal vaccine

6 months through 11 months Three doses of pneumococcal vaccine

OR

Two doses if a child received the first dose of pneumococcal vaccine from 7 months through 11 months of age

12 months through 23 months Four doses of pneumococcal vaccine with one dose on or after 12 months of age

OR

Three doses if a child received the first dose of pneumococcal vaccine from 7 months through 11 months of age, and at least one dose was administered on or after 12 months of age

OR

Two doses if a child received the first dose of pneumococcal vaccine from 12 months through 23 months of age

24 months through 59 months One dose if a child is unvaccinated or partially vaccinated and healthy

OR

If a child is unvaccinated or partially vaccinated and at high risk*, two doses are required

*Physicians will determine if a child is high-risk and vaccinate accordingly.

II. Guidance for Physicians, Nurse Practitioners, and Other Vaccine Providers

Note that the recommendations above are consistent with the recommendations of the American Academy of Pediatrics (AAP) (Redbook 2003) and of the Advisory Committee on Immunization Practices (ACIP) when there is no shortage (MMWR 2004; 53: 851). Since children who attend out-of-home child care are at moderate risk of invasive pneumococcal disease, the State of Texas is requiring that healthy individuals 24-59 months of age who have not received any doses of PCV-7 previously, receive 1 dose before child-care attendance as of 9/1/05. This recommendation is stated by the AAP in the Redbook and advice to “consider” PCV-7 for this group is published by the ACIP in the MMWR. Please consult the above sources (Redbook, MMWR) and other websites (AAP, TPS) for more detailed information concerning the definition of high risk medical conditions, minimum intervals between doses, modified schedules when vaccine is in short supply, and the use of the 23-valent pneumococcal polysaccharide vaccine (Pneumovax®) in children 24-59 mos. of age with high risk conditions. **If providers have been following the AAP/ACIP recommendations, their patients most likely meet these requirements for child-care facility entry.**



Texas Department of State Health Services • Immunization Branch • P O Box 149347 • Austin, TX 78714-9347 • (800) 252-9152

2009-2010 Requisitos estatales mínimos de vacunas para Guarderías de Texas



AUTORIZACIÓN Esta tabla es un resumen de los requisitos de vacunas incorporados en el Título 25 de Servicios de Salud, Secciones 97.61-97.72 del Código Administrativo de Texas (TAC). Esta tabla no tiene como propósito sustituir la información del Código Administrativo de Texas, que ofrece otras disposiciones y detalles. El Capítulo 42 del Código de Recursos Humanos autoriza al Departamento Estatal de Servicios de Salud a establecer los requisitos de inmunización.

INSTRUCCIONES Ponga esta guía en una pared o escritorio como una referencia rápida para ayudarle a determinar si los niños que quieren ingresar en su centro cumplen con los requisitos de inmunización de Texas. Si tiene alguna pregunta, llame al Programa de Inmunización del servicio de salud de su región o al departamento local de salud.

VACUNAS

DTaP: vacunas combinadas contra la difteria, tétanos y tos ferina; el registro puede indicar DT o DTP
 IPV: vacuna contra la poliomielitis
 Hib: vacuna contra la *Haemophilus influenzae* tipo b
 MMR: vacunas combinadas contra el sarampión, las paperas y la rubéola
 Hep B: vacuna contra la hepatitis B
 Hep A: vacuna contra la hepatitis A
 Varicella: vacuna contra la varicela
 PCV7: vacuna conjugada neumocócica (vea página 3)

<u>EDAD AL INSCRIBIRSE</u>	<u>REQUISITOS DE VACUNACIÓN^a</u>
Menores de 2 meses	No se requieren vacunas
A los 3 meses	Una dosis de cada una: polio, DTaP/DT/DTP, Hib ^c , hepatitis B ^d
A los 5 meses	Dos dosis de cada una: polio, DTaP/DT/DTP, Hib ^c , y hepatitis B ^d
A los 7 meses	Tres dosis de DTaP/DT/DTP Dos dosis de cada una: polio, Hib ^c , y hepatitis B ^d
A los 16 meses	Tres dosis de DTaP/DT/DTP Dos dosis de cada una: polio y hepatitis B ^d Una dosis de MMR ^{b, d} y Hib ^c
A los 19 meses	Cuatro dosis de DTaP/DT/DTP Tres dosis de cada una: polio y hepatitis B ^d Una dosis de cada una: MMR ^{b, d} , varicella ^e y Hib ^c al cumplir un año o después
A los 25 meses	Cuatro dosis de DTaP/DT/DTP Tres dosis de cada una: polio y hepatitis B ^d Una dosis de MMR ^{b, d} , Hib ^c , varicella ^{d, e} y hepatitis A ^d administrada al cumplir un año o después
A los 43 meses	Cuatro dosis de DTaP/DT/DTP Tres dosis de cada una: polio y hepatitis B ^d Dos dosis hepatitis A ^d Una dosis de cada una: MMR ^{b, d} , Hib ^c y varicella ^{d, e} administrada al cumplir un año o después

^a De acuerdo con las recomendaciones generales más recientes sobre inmunizaciones del Comité Asesor de Prácticas de Vacunación (ACIP) adoptadas por los Centros para el Control y la Prevención de Enfermedades (CDC) en relación con la validez de las dosis de vacunas, las dosis administradas antes de cuatro días o en el cuarto día del intervalo mínimo o edad cumplirán con este requisito.

^b Si la vacuna se administró el primero de septiembre de 1990 o después, la vacuna de MMR (o una dosis de cada uno de sus componentes) tiene que haber sido administrada al cumplir un año o después. Se acepta que la vacuna para el sarampión administrada antes del primero de septiembre de 1990 haya sido aplicada en el mes calendario del primer cumpleaños del niño.

^c Serie completa de cualquier vacuna *Haemophilus influenzae* tipo b (Hib) O una dosis de cualquier vacuna Hib aplicada a los 15 meses de edad o después. Una serie primaria de Hib y una dosis de refuerzo son dos dosis (dos meses aparte) y una dosis de refuerzo al cumplir los 12 meses de edad o después, aplicadas por lo menos dos meses después de la última dosis.

^d En lugar de la vacuna, se acepta una prueba serológica de la infección o una confirmación serológica de inmunidad al sarampión, las paperas, la rubéola, la hepatitis B, la hepatitis A o la varicela.

^e Se puede comprobar que ha tenido la enfermedad con una declaración por escrito de un médico, una enfermera de la escuela o del padre, la madre o el tutor del niño que diga algo como: "Esto es para verificar que (nombre del estudiante) tuvo la enfermedad de varicela en (fecha) o alrededor de esa fecha y no necesita la vacuna contra la varicela".

Exenciones

La ley permite (a) a los médicos escribir una declaración que diga que la vacuna requerida tiene un efecto contraindicado médicamente o representa un riesgo significativo en la salud y bienestar del niño o cualquier persona de la casa del niño, y (b) a los padres o tutores escoger una exención de los requisitos de inmunización por razones de conciencia, incluso por creencia religiosa. Las escuelas y guarderías deben llevar un registro al corriente de los estudiantes con exenciones, para que puedan quedar exentos de asistir a la escuela si ocurre un brote.

Las instrucciones para la declaración jurada firmada por los padres o tutores para escoger la exención por motivo de conciencia, incluyendo creencia religiosa, se pueden encontrar en www.ImmunizeTexas.com.

Para los niños que necesiten exenciones médicas, se debe entregar a la escuela o guardería una declaración por escrito del médico.

Inscripción provisional

Todas las vacunas deben haberse administrado para el primer día de clases del estudiante. La ley exige que los estudiantes tengan todas las vacunas contra las enfermedades especificadas. Un estudiante puede ser inscrito provisionalmente si tiene una tarjeta de vacunas que indique que ha recibido por lo menos una dosis de cada vacuna especificada según la edad como lo exige esta regla. Para seguir inscrito, el estudiante tiene que completar las dosis exigidas subsiguientes de cada serie de vacunas, cuando estén programadas y tan pronto como sea médicamente posible, y debe presentar a la escuela pruebas aceptables de haberse las aplicado. Una enfermera o administrador escolar revisará el estado de inmunizaciones de un estudiante inscrito provisionalmente cada 30 días para asegurar el cumplimiento continuo de las dosis requeridas de las vacunas. Si al final del periodo de 30 días un estudiante no ha recibido la siguiente dosis de la vacuna, el estudiante no está en cumplimiento y la escuela le prohibirá asistir a clases hasta que se administre la dosis necesaria.

Documentación

Puesto que se usan muchos tipos de tarjetas personales de vacunación, se aceptará cualquier documento siempre y cuando un médico o un trabajador de salud pública lo hayan validado. El mes, día y año en que se administró la vacuna tienen que anotarse en todos los registros de vacunas de la escuela creados o actualizados después del primero de septiembre de 1991.

Requisitos estatales mínimos de Texas de vacunación neumocócica (PCV-7, Prevnar™) para niños que asistan a guarderías

I. Orientación para guarderías y escuelas

Instrucciones para leer el gráfico: cuando un niño se presente en una guardería, un programa de la primera infancia o un programa prekindergarten, el individuo que revise el archivo de vacunación de dicho niño debe: 1) determinar la edad del niño y 2) determinar la edad del niño cuando se administró la primera dosis y 3) determinar el número de dosis que se requieren para que el niño asista. La edad del niño cuando se administró la primera dosis afecta el número total de dosis que se requiere que el niño tenga.

<u>EDAD DEL NIÑO</u>	<u>REQUISITO DE VACUNACIÓN</u>
2 meses a 3 meses	Una dosis de la vacuna neumocócica
4 meses a 5 meses	Dos dosis de la vacuna neumocócica
6 meses a 11 meses	Tres dosis de la vacuna neumocócica O BIEN Dos dosis si el niño recibió la primera dosis de la vacuna neumocócica de los 7 meses a los 11 meses de edad
12 meses a 23 meses	Cuatro dosis de la vacuna neumocócica con una dosis a los 12 meses de edad o después O BIEN Tres dosis si el niño recibió la primera dosis de la vacuna neumocócica de los 7 meses a los 11 meses de edad, y si se administró al menos una dosis a los 12 meses de edad o después O BIEN Dos dosis si el niño recibió la primera dosis de la vacuna neumocócica de los 12 meses a los 23 meses de edad
24 meses a 59 meses	Una dosis si el niño no está vacunado o está parcialmente vacunado y sano O BIEN Si el niño no está vacunado o está parcialmente vacunado y en alto riesgo*, se requieren dos dosis

*Los médicos determinarán si un niño corre alto riesgo y lo vacunarán como corresponda.

II. Orientación para médicos, enfermeros titulados y demás proveedores de vacunas

Se le recuerda que las recomendaciones anteriores son coherentes con las recomendaciones de la Academia Americana de Pediatría (AAP) (Redbook 2003) y del Comité Asesor de Prácticas de Inmunización (ACIP) cuando no hay escasez (MMWR 2004; 53: 851). Dado que los niños que asisten a guarderías fuera del hogar corren riesgo moderado de contraer la enfermedad neumocócica invasiva, el estado de Texas requiere que los individuos sanos de 24-59 meses de edad que no han recibido ninguna dosis de PCV-7 con anterioridad, reciban 1 dosis antes de que asistan a la guardería a partir del 1 de septiembre de 2005. Dicha recomendación la ofrece la AAP en Redbook y el consejo de "considerar" a la PCV-7 para dicho grupo lo publica el ACIP en el MMWR. Sírvase consultar los recursos anteriores (Redbook, MMWR) y otros sitios web (AAP, TPS) para informarse más a fondo sobre la definición de las enfermedades médicas de alto riesgo, los intervalos mínimos entre dosis, los calendarios modificados cuando haya escasez de la vacuna y el uso de la vacuna neumocócica polisacárida 23-valente (Pneumovax®) en niños de 24-59 meses de edad con enfermedades de alto riesgo. **Si los proveedores han estado siguiendo las recomendaciones de la AAP/el ACIP, es muy probable que sus pacientes satisfagan dichos requisitos de ingreso a guarderías.**



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